

ELECTRICAL PERMIT APPLICATION

FAIRFAX COUNTY GOVERNMENT
PERMIT APPLICATION CENTER
12055 Government Center Parkway, 2nd Floor
Fairfax, Virginia 22035-5504
Telephone: 703-222-0801 TTY: 711
Web site: <http://www.fairfaxcounty.gov/dpwes>

A/P # _____

FOR INSPECTIONS CALL 703-222-0455 (see back for more information)
OR VISIT US ON THE WEB AT www.fairfaxcounty.gov/fido

FIRE AP # _____

BUILDING A/P # _____

JOB LOCATION

STREET # _____ STREET NAME _____
LOT # _____ BUILDING _____ FLOOR _____ SUITE _____
SUBDIVISION _____
TENANT'S NAME _____
EMAIL _____ CONTACT ID _____

OWNER INFORMATION

OWNER TENANT

NAME _____ CONTACT ID _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
TELEPHONE _____ EMAIL _____

CONTRACTOR INFORMATION

SAME AS OWNER

COMPANY NAME _____ CONTACT ID _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
TELEPHONE _____ EMAIL _____
STATE CONTRACTOR'S LICENSE # _____ COUNTY BPOL # _____

APPLICANT

NAME _____ CONTACT ID _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
TELEPHONE _____ EMAIL _____

LIST NUMBER OF FIXTURES TO BE INSTALLED, SEE REVERSE SIDE OF FORM FOR ADDITIONAL INFORMATION ON FILLING OUT APPLICATION

RESIDENTIAL FIXTURES / EQUIPMENT : NEW _____

REPLACEMENT _____

Qty.	Description	Rating	Qty.	Description	Rating	Qty.	Description	Rating	Qty.	Description	Rating
_____	New Residential Service	_____	_____	Baseboard Heat	_____	_____	Fan Coil Unit	_____	_____	UPS System - KVA	_____
_____	Service	_____	_____	Unit Heater	_____	_____	Furnace (Electric)	_____	_____	UPS System - KVA	_____
_____	Temporary/Permanent	_____	_____	Attic Fan	_____	_____	Furnace (Gas/Oil)	_____	_____	Water Heater	_____
_____	Temporary/Construction	_____	_____	Ceiling Fan	_____	_____	Heating Equipment	_____	_____	Other - HP	_____
_____	Sub Panel	_____	_____	Central Vacuum	_____	_____	Heating Equipment	_____	_____	Other - HP	_____
_____	Sub Panel	_____	_____	Generator - KW	_____	_____	Heat Pump	_____	_____	Other - KW	_____
_____	Sub Panel	_____	_____	Hot Tub Pump-HP	_____	_____	Compactor	_____	_____	Other - KW	_____
_____	Sub Meter	_____	_____	Hydro Tub Pump-HP	_____	_____	Cooktop	_____	_____	Oven	_____
_____	Circuits	_____	_____	Motor - HP	_____	_____	Dishwasher	_____	_____	Range	_____
_____	Fixtures	_____	_____	Sump Pump - HP	_____	_____	Disposal	_____	_____	Smoke Detector	_____
_____	Air Cleaner	_____	_____	Transformer - KVA	_____	_____	Dryer	_____	_____		
_____	Air Conditioner	_____	_____	Transformer - KVA	_____	_____	Humidifier	_____	_____		

COMMERCIAL FIXTURES / EQUIPMENT: NEW _____

REPLACEMENT _____

Qty.	Description	Rating	Qty.	Description	Rating	Qty.	Description	Rating	Qty.	Description	Rating
_____	Circuits	_____	_____	Sub-Panel/Sub-Meter	_____	_____	Motor - HP	_____	_____	Compactor - HP	_____
_____	Fixtures	_____	_____	Sub-Panel/Sub-Meter	_____	_____	Motor - HP	_____	_____	Dishwasher - HP	_____
_____	Service	_____	_____	Sub-Panel/Sub-Meter	_____	_____	Motor - HP	_____	_____	Dishwasher - HP	_____
_____	Service	_____	_____	Low Voltage - Fire Alarm	_____	_____	Motor - HP	_____	_____	Disposal - HP	_____
_____	Service	_____	_____	Low Voltage - Security	_____	_____	Transformer - KVA	_____	_____	Disposal - HP	_____
_____	Temporary/Construction	_____	_____	Low Voltage - Voice/Data	_____	_____	Transformer - KVA	_____	_____	Oven - KW	_____
_____	Temporary/Construction	_____	_____	Low Voltage - Other	_____	_____	Transformer - KVA	_____	_____	Oven - KW	_____
_____	Temporary/Permanent	_____	_____	Systems Furniture Circuits	_____	_____	UPS System - KVA	_____	_____	Range - KW	_____
_____	Temporary/Permanent	_____	_____	New Residential Service	_____	_____	UPS System - KVA	_____	_____	Range - KW	_____
_____	Temporary/Permanent	_____	_____	New Residential Service	_____	_____	UPS System - KVA	_____	_____		

COMMERCIAL - HVAC / PUMPS: NEW _____

REPLACEMENT _____

COMMERCIAL - SIGNS / MISC: NEW _____

REPLACEMENT _____

Qty.	Description	Rating	Qty.	Description	Rating	Qty.	Description	Rating	Qty.	Description	Rating
_____	Air Conditioner-HP	_____	_____	Furnace (Gas/Oil)-KW	_____	_____	Cooktop	_____	_____	Sub-Panel/Meter	_____
_____	Air Conditioner-HP	_____	_____	Furnace (Gas/Oil)-KW	_____	_____	Hot Tub Pump-HP	_____	_____	Motor-hp	_____
_____	Air Conditioner-HP	_____	_____	Heat Pump-KW	_____	_____	Hot Tub Pump-HP	_____	_____	Transformer-kva	_____
_____	Air Conditioner-HP	_____	_____	Heat Pump-KW	_____	_____	Hydro Tub Pump-HP	_____	_____	UPS System-kva	_____
_____	Air Conditioner-HP	_____	_____	Heat Pump-KW	_____	_____	Hydro Tub Pump-HP	_____	_____	Carnival/Fair/Circus	_____
_____	Air Handler-HP	_____	_____	Heat Pump-KW	_____	_____	Sump Pump-HP	_____	_____	Central Vacuum	_____
_____	Air Handler-HP	_____	_____	Heat Pump-KW	_____	_____	Sump Pump-HP	_____	_____	Dental Chair	_____
_____	Air Handler-HP	_____	_____	Heating Equipment-KW	_____	_____	Other Pump-HP	_____	_____	Ext. Light Poles	_____
_____	Air Handler-HP	_____	_____	Heating Equipment-KW	_____	_____	Other Pump-HP	_____	_____	Gasoline Dispenser	_____
_____	Air Handler-HP	_____	_____	Heating Equipment-KW	_____	_____	Other Pump-HP	_____	_____	Sign -fluorescent # tubes	_____
_____	Ceiling Fan-HP	_____	_____	Heating Equipment-KW	_____	_____	Other Pump-HP	_____	_____	Sign-incandescent	_____
_____	Ceiling Fan-HP	_____	_____	Heating Equipment-KW	_____	_____	Compressor-HP	_____	_____	Sign-neon transformers	_____
_____	Baseboard Heat-KW	_____	_____	Air Cleaner	_____	_____	Compressor-HP	_____	_____	Smoke Detector	_____
_____	Baseboard Heat-KW	_____	_____	Fan Coil Unit	_____	_____	Other-HP	_____	_____	Temp Wiring-Tents/Stands	_____
_____	Furnace Electric-KW	_____	_____	Humidifier	_____	_____	Other-HP	_____	_____	Welder	_____
_____	Furnace Electric-KW	_____	_____	Unit Heater	_____	_____		_____	_____	X-Ray Equipment	_____

APPLICANT AGREEMENT

All information on the reverse side of this form is a part of this application and must be complied with. I hereby certify that I have authority to make this application, that the information is complete and correct, and that the work performed and equipment installed will conform to the Virginia Uniform Statewide Building Code, and other applicable laws and regulations which relate to property.

Signature of Owner, Master, or Agent

Date

Name and Title (please print)

An Affidavit of Permit Authorization form (located on reverse side of application) must be completed by the property owner if the permit is to be issued in the owner's name and another party is submitting the application on behalf of the owner. Please read the note to property owners on this application prior to signing the affidavit.

COUNTY USE ONLY

LICENSING BY _____ DATE _____

BUILDING REVIEW _____ AMOUNT DUE \$ _____

APPROVED FOR ISSUANCE OF ELECTRICAL PERMIT (LOG OUT) BY _____ DATE _____

Equipment Listed

The equipment listed on this application is not inclusive of all work requiring the issuance of a permit. Rather, it is a listing of the work most commonly requested on this type of permit application. If the work to be performed is not listed on the application, write in the equipment to be installed or the work to be performed in the space provided. Please attach sheets as needed if additional room is required. Please note that some appliances, equipment, and fixtures cannot be listed on this application and require another type of permit for installation. Questions concerning use of this application should be directed to staff of the Permit Application Center.

Note to Property Owners

If you have made arrangements with a contractor to do this work, Fairfax County strongly suggests that the contractor be the party to secure the permit. When contractors obtain the permit in their name, they indicate their responsibility for the work. You should avoid obtaining permit in your name for work that will be performed by a contractor. When a permit is issued solely to the owner, enforcement actions against the contractor for code violations become more difficult. Additionally, when a contractor applies for the permit, the County will verify that the contractor is licensed as required by State and local laws. Unwillingness to obtain the permit may be an indication that the contractor is not appropriately licensed. If you have any questions concerning this matter, please the Permits Division at 703-222-0801 prior to signing the application.

Expiration of Permits

An issued permit is non-transferable and shall become void if the authorized work has not commenced within six months after issuance, or if the work is suspended for a period of six months after having commenced. Requests for permit extensions may be made in writing to the Permits Division of Land Development Services. Requests must be received prior to the expiration of the permit. Expired permits cannot be extended.

Notification of Utilities

The permit holder is required to notify all utilities before commencing any underground construction and must receive the proper clearances from the utilities as prescribed in the Code of the County of Fairfax.
(Miss Utility 1-800-257-7777)

Fairfax County Fire Prevention

Fire Marshal permit and plan questions can be addressed by phone at 703-246-4803, or in person at 10700 Page Avenue, Fairfax, Virginia. Please call 703-246-4821 to request Fire Marshal Inspections.

Inspection Requirements

The permit holder is responsible for scheduling required inspections and for assuring that final approvals are received prior to use of the building, structure of part thereof, as required by the Virginia Uniform Statewide Building Code.

Residential Inspections

To maximize the benefits of the County's cross trained Residential Inspections Division, all initial residential concealment inspections (electrical, mechanical, plumbing, and framing inspections) for a project must be scheduled for a simultaneous inspection. A combined inspection is also required when scheduling final inspections.

Scheduling and Canceling Inspections

Inspections can be scheduled or cancelled by using the internet, the Automated Inspection Requests System, or by speaking directly with County staff. To schedule or cancel an inspection via the internet, go to <http://www.fairfaxcounty.gov/dpwes>, click on "Schedule Inspection," and follow directions on the screen. To schedule or cancel an inspection using the 24-hour Automated Inspections Request System (AIRS), touch tone telephone users can call 703-222-2474. Rotary telephone users and persons who prefer to speak with County staff may call 703-222-0455 during normal Permits Division office hours Monday through Friday.

After-Hours Inspections

It is occasionally necessary for inspections to be performed outside of regular County business hours. After-hours building inspections can be arranged with prior approval and prepayment of inspection fees. A fee as outlined in the Land Development Services Fee Schedule shall be charged for each 30 minute period, or fraction thereof, of inspection time performed outside of regular County business hours. This fee is in addition to the fee for the building permit which authorizes the performance of work.

Affidavit of Permit Authorization

When required, this form must be filled out by the property owner and notarized. It must be completed prior to permit issuance. Please read the note to property owners above prior to signing the affidavit.

I _____, owner of the property listed on this permit application, certify that I have granted _____, my duly authorized agent, permission to obtain this permit solely in my name. I understand that the permit will be issued in my name and I accept full responsibility for the work performed.

Signature of Property Owner

Date

State / District of _____:

To wit:

City / County of _____:

I, _____, a Notary Public in and for the aforesaid State / District hereby certify that _____, appeared before in the State / District and City / County aforesaid and executed

This affidavit on this _____ day of _____, _____
Signature of Notary

My Commission Expires the _____ day of _____.